



Registered No. N.E.-771

# THE GAZETTE OF MEGHALAYA

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*Separate paging is given on this part in order that it may be filed as a separate compilation.*

## PART - IX

Advertisements and Notices by Government Offices and Public Service

### NOTICES

#### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_  
\_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_  
Surname

2. Date of Birth :

\_\_\_\_\_  
Year Month Date

3. Place of Birth :

\_\_\_\_\_  
Village/Town Police Station District State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

\_\_\_\_\_ M \_\_\_\_\_ Cm.

B. Colour of Eyes

\_\_\_\_\_

C. Colour of Hair :

D. Visible distinguishing marks (if any)

6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A.

B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclosed where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

## 10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

**Note :** Particulars are to be filled in below the column in the space provided.

Kolkata, the 9th March, 2006.

**No. TAMG/Catering/27/02/235.**—Applications are invited from bonafide caterers for running of the Catering Services in Meghalaya House, Kolkata for the year 2006-2007. The Meghalaya House, Kolkata is frequently visited by various State/Central Dignitaries, officials and people of Meghalaya on tours or on their transit halt in the city.

Interested persons having sound financial background, minimum 5 years experience in the field of catering with sufficient knowledge to satisfy the tastebud of the people of Meghalaya may apply along with sufficient documentary evidence proving their experience.

The last date for receiving the quotation shall be up to 3.00 PM on 6th April, 2006. The quotations shall be opened the same day at 4.00 PM in the office of the undersigned in the presence of the applicants or their authorised representatives who would like to be present.

1. All applications must be addressed to the "Trade Adviser & Director of Movement", Government of Meghalaya Meghalaya House-II, 120 Shanti Palli, R.B.Connector, Kolkata-700107, and superscribed as "APPLICATION FOR RUNNING OF THE CATERING SERVICES IN MEGHALAYA HOUSE-II, KOLKATA" in bold letter enclosed in a double envelope properly sealed to prevent tampering.
2. Applicants are required to furnish the following :-
  - (a) Attested copies of all documents issued by Competent Authority as proof of their profession and experience.
  - (b) Latest attested copy of Income Tax, Clearance Certificate, Bank Statement or any other documentary evidence in support of their sound financial Status.
3. Applications received without the documents specified at Sl. 2 (a) and 2 (b) above shall be treated as invalid and summarily rejected.
4. If only one or more than one application(s) is/are found eligible, the applicant or applicants as the case may be, shall be further screened by a panel of judges through a practical test which shall be held at a date that shall be communicated in writing to the party or parties concerned as the case may be.
5. The successful applicant that will be finally selected after the Practical Test, Shall be required to execute a "CONTRACT" with the management of the Meghalaya Kolkata in Court Fee Stamp paper ( value of Rupees Ten) within 7(seven) days from the date of selection. The said Contract shall be valid for a period of 12 (twelve) calendar months with effect from the date of appointment.
6. The Selected applicant shall be further required to deposit a sum of not less than Rs.10,000/- (Rupees Ten thousand) only in the form of a "Bank Draft" pledged in favour of "Trade Adviser & Director of Movements, Government of Meghalaya, Kolkata" as Security Deposit, prior to the signing of the "Contract". No appointment order will be issued unless the Contract is formally executed.
7. Except for the space specified as Kitchen, Store-room, water closet and the circulation are around the Canteen, the management of the Meghalaya House shall not provide any other amenities/articles required for the preparation and serving of meals such as Gas Burner/Oven, Cooking utensils, crockery, Cutlery etc.
8. Government shall not provide any space for the accommodation of personnel engaged by the selected Caterer within the premises.
9. During the period of "Contract", the approved applicant shall bear the cost of electricity used at the prevailing rate on the basis of consumption recorded in a separate energy sub-meter from the date of appointment.
10. The Selected applicant shall maintain round the clock cleanliness in and around the area of operation and shall remain responsible for maintaining peace within the premises. Sufficient copies of laminated Menu Cards shall be made available to the office for keeping in the Guest rooms/suites, Reception Counter, Dining hall etc.
11. The undersigned reserves the right to accept or reject any application(s) without assigning any reasons thereof and does not bind himself to accept or recommend/acceptance of any of the applications.

Trade Adviser & Director of Movements,  
Government of Meghalaya, Kolkata- 700107.

Shillong, the 20th March, 2006

**SHORT TENDER NOTICE**

**No.PW/CE/BD/8/2005/47.**—Sealed tenders affixing Non-refundable Court Fee Stamp of Rs.1000.00 (Rupees one thousand) only eventually to be drawn in F-2 form are invited by the undersigned on behalf of the Governor of Meghalaya from Class I registered contractors under the Chief Engineer, P.W.D. (Building) for execution of the following works under the Executive Engineer P.W.D. (Building) Division, Shillong.

1. **Name of work** :— Construction of Boundary fencing and entrance Gate at Mayurbhanj Complex, Shillong.
2. **Approximate value** :— Rs.54,05,000/- (Rupees fifty four lakhs five thousand) only.
3. **Cost of Tender Papers** :— Rs. 500/- ( Rupees five hundred) only.
4. **Period of Completion** :— 12 (twelve) months.
5. **Date of selling tender papers**:— 4th April 2006 upto 3.00 P.M.
6. **Date of opening tenders**:— 7th April 2006.

**Note** :— Non-Tribal contractors shall have to produce Valid Trading Licence before purchasing tenders failing which no Tender papers will be issued.

**G. C. ROY,**  
Chief Engineer, P.W.D. (Bldgs)  
Meghalaya, Shillong.

Shillong, the 22nd March, 2006

**No.MWL./49/Feed/8/2006-2007/1048-1077.**—Sealed tenders as per prescribed Form in Appendix-I with Court Fee Stamp of equivalent amount as notified in the Court Fees (Meghalaya Amendment) Act, 1996 are invited and will be received by the Undersigned in his office upto 2 P.M. (IST) on or before the 10th April, 2006 and to be opened on the same date and time for supplying of feed stuff as per scheduled A & B for the Zoo Animal, Birds etc. at Lady Hydari Park, Shillong for the period commencing from the beginning of the financial year. The requirement which are shown against each item are only approximate and may be changed by the Office in-charge of the Zoo depending on exigencies with due intimation to the supplier. The tenders should be addressed to the undersigned by designation and the cover should bear the words " TENDER FOR SUPPLY OF FOOD STUFF TO THE ZOO ANIMALS, BIRDS ETC. FOR THE YEAR 2006-2007".

1. (a) Separate tender should be submitted for each group (Perishable & Non-Perishable ) quoting the minimum rate for each item of food stuff as per enclosed schedule in each group.  
(b) The Tenderer should furnish his/her full name, Father's name (or Husband's name if the tenderer is a married woman) and full address with Post Office. Telegraph Office, Telephone Number in the tender itself.  
(c) The Tenderer(s) for supplying meat (Beef, Chicken/Mutton) must be a license holder from Shillong Municipality and must furnish a copy of such certificate of License valid upto 31st March, 2007.
2. The tenderer(s) must deposit a sum of Rs. 30,000.00 (Rupees thirty thousand) only (50% in case of Scheduled Castes/Tribes and other recognized O.B.C. Accompanied by such certificate(s) from Government recognized authorities) by Bank Draft Payable at any Nationalised/Approved Schedule Bank pledged to the Divisional Forest Officer, Khasi Hills Wildlife Division, Shillong as Earnest money. The

original Bank Draft must accompany each tender and without which the tender will be rejected. The unsuccessful tenderer will have their Earnest Money refund to them and that of the successful tenderer(s) will be retained until conditions of the Clause 4 & 6 are fulfilled.

Successful Tenderer(s) must deposit, within a week of the communication of the final acceptance of the tender. A security deposit by Call Deposit or Bank Draft pledged to the Divisional Forest Officer Wildlife Division, Shillong at the rate of 30 (thirty) percent of the accepted tendered value for the first Rs. 1,00,000.00 and 15% (Fifteen percent) for a subsequent amount subject to a minimum of Rs. 5,000/- (Rupees Five thousand) only (50% of stipulated amount of security deposit is applicable in case of Scheduled Caste/Tribes or other backward classes). Higher amount of security may be demanded from the successful tenderer(s) if considered necessary by the Divisional Forest Officer, Khasi Hills Wildlife Division, Shillong.

4. The successful tenderer(s) cannot revoke his tender and must not fail to implement his tender within the time allowed by the Divisional Forest Officer Wildlife Division, Shillong.
5. The successful tenderer(s) will have to sign an agreement with the Divisional Forest Officer Khasi Hills Wildlife Division, Shillong before the commencement of supplies and within 3 (three) days of payment of the security deposit referred to in Clause 4 above.
6. (a) The supply is to commence immediately after the execution of the agreement as per Clause 6 above. If the Contractor fails to supply the stipulated quantities or if articles supplied are of low quality and unsuitable, the Undersigned may cancel his contract and may allot to others summarily or by purchasing departmentally from open market. The contractor is liable to compensate to the Government, the prices of such cost of purchase, this penalty will be realised as an arrear of Land Revenue or from any of his bills pending in the Office.  
(b) The contractor who fails to supply the ration by the last schedule fixed daily is liable to pay a penalty of Rs. 10/- (Rupees Ten) only per hour for the late supply of the ration and after three hours from expiry of the Schedule time, arrangement for local purchase of the ration will be made departmentally, as per Clause 7 (a).  
(c) If the successful tenderer(s) fails to deposit security or sign an agreement within the time stipulated vide Clause 4 & 6 above the Earnest Money of the tenderer(s) will be forfeited to the Government. The Supply order, so issued will be cancelled and will be allotted to other tenderer(s) without notice to the original successful tenderer.  
(d) If the successful tenderer(s) fail to fulfill any of the conditions provided under Clauses 3, 4, & 6, the Earnest Money as well as the Security Deposit shall be forfeited to the Government and recovering will be as per Clause 7 (a).
7. After execution of agreement, if the contract of supply is cancelled under Clause 7, the security deposit of the supplier will be forfeited to the Government.
8. There is no obligation on the part of the Officer calling for or the Chief Wildlife Warden, Meghalaya, Shillong to accept any tender wholly or partially or to assign any reasons for any tender.
9. All tenders must be accompanied by an upto-date Income Tax and Sale Tax, Clearance Certificate, Trading License Certificate without which the tender(s) will not be considered.  
(a) All tenders must be accompanied with Certificate of Financial Soundness from the appropriate authorities.  
(b) A duly authorised tenderer on behalf of the Co-Operative Society/Firm or Joint Stock Company, must furnish the original Registration Certificate of the Society, Firm or Company duly Registered on the office of the Registrar of Joint Stock Company, Meghalaya and the name of the Managing Director or other persons duly authorised to manage the business of the Society, Firm or Company on behalf of the members and also information regarding subscribed, capital of the concern.

The tenders must be accompanied with the signed Declaration and full compliance to all the clauses

above, without which such tender will not be accepted for consideration.

### DECLARATION

I agree that I will not withdraw the tender offered by me as detailed below during the period of three months, or the time that will be required for intimation of the acceptance of the tender which ever is earliest. Should my tender be accepted and if I withdraw the tender during this period, I am liable to pay the whole sum of the tender value or such amount on account of deficiency as in the opinion of the Chief Wildlife Warden, Meghalaya, Shillong may be considered necessary to make good the whole of the loss and damages that may be suffered by the Government and in consequences thereof, I shall pay the amount as and when demanded and if I fail to pay it will be recovered from me and as an arrear of Land Revenue of Rs. ....offered for.....

\*\* Amount to be paid will be fixed by the competent Authority.      Signature of the Tenderer

Date.....

10. All rates quoted by the tenderer(s) should include cost of supply and carriage etc. of all foodstuff and delivery to the Mini Zoo. Lady Hydari Park, Shillong and should be quoted in figures and words.

11. (a) All commodities must be of good qualities, conforming to the units of metric measurements and specifications indicated in the tender notice. The commodities shall be checked at the time of delivery and defects discovered shall be brought to the notice of the suppliers who shall get the defects removed & replaced if needed within time period set by D.F.O. In case of any disagreement regarding quality of commodities supplied, the decision of the Officer incharge of the zoo shall be final and binding on the suppliers.

Supplier's Challan are to be presented at the time of delivery of the materials. The Challan in prescribed form be duly sealed and countersigned by the Officer in-Charge of Zoo.

No commodities /articles will be accepted at receiving points when not brought under the supplier's Challan signed by the suppliers or his authorised agent. Prior approval of agent(s) is deemed necessary by the supplier on behalf his/her and will have to be obtained from the Officer-in-charge of the Zoo. The supplier will be responsible for all acts committed by his agent for all such act of commission by the agent will be created as fully binding on the supplier.

(b) All commodities articles of supply checked at the time of delivery will be duly received on receipted Challan, recording qualities specified and stipulated quantity to be supplied, actual quantity received, shortfall in quantity received and quantity rejected due to defects as and when found. Such short fall in quantity supplied arising out of short or defects together or his authorised agent, will have to be countersigned by the supplier or his authorised agent. A copy of the receipted Challan duly signed by the officer authorised to receive supply and countersigned by the supplier or his authorised agent will given to the supplier daily.

(c) Bill for supply will have to be supported by such receipted Challan as mentioned above and no claim for payment against supply made will be entertained if such Challan is not attached in the bills.

12. All commodities will be examined by the Officer-in-charge of the Zoo or his representative. If there are repeated shortfall in quantity or commodities by a suppliers, the agreements for supply is liable to be cancelled within seven days of notice.

13. Particulars of the conditions of agreement and any further particulars can be seen in the office of the Divisional Forest Officer, Wildlife Division, Shillong during office hours.

14. (a) Notwithstanding the fact, the tender will be received by the Divisional Forest Officer, Wildlife Division, Shillong. The order of the settlement will be given by respective Competent Authority as in force under the Provision of Delegation of Financial Power 1987 and as amended from time to time. It should be specifically noted by the intending tenderer(s) that in this case of tenders for supply or work contract, there is no provision for appeal or an execution decision against the order of stay or settlement will be given effect to.

15. Payment will made to the sucessful tender(s) on the basis of the accepted rates as well as quantity of

commodities supplied and accepted by the Officer-in-charge of the Mini Zoo, Shillong.

16. The quantities of feed(s) mentioned in Schedule A & B are subjected to additions, alterations and deduction as per actual requirement of feed(s) from time to time as decided upon by the Divisional Forest Wildlife Division, Shillong.
17. All tenderers will furnish a sworn in original along with their tenders, indicating whether they have been convicted or not of any offence under the Prevention and Food Adulteration Act & Rules made there under, three financial years preceding the date of tender, giving the reference to each of the pending or concluded cases and sentence awarded in case of conviction for any offence as per said Act and Rules there under.
18. All those persons or whose agent(s) have themselves been convicted of any offence under the Provision and Food Adulteration Act and Rules made there under during the preceding three Financial years as per Clause 18 will be disqualified for the contract for such supply of feeds though their rates may be the lowest among tenderer(s) or otherwise found suitable.
19. If any current contractor(s) who supply any item or ration to any Government Supply are found to be adulterated under the Ration and Food Adulteration Act and Rules made there under, his entire contract or supply of feeds or other articles will be liable for cancellation by the Authority who accept the tender and legal action as per laws in force.
20. Under any circumstances, no prayer for enhancement of the rate will be entertained after the tender(s) has been accepted.
21. No power of Attorney or Mortgage Deed or any encumbrance shall be recognized in respect of the supply of the animal feeds except when executed with the previous permission in writing from the Authority Competent to make the settlement.

## APPENDIX — I

### TENDER FORM

(Proper Court Fee Stamp to be Affixed) for the year

And \_\_\_\_\_.

To,

The Divisional Forest Officer,  
Khasi Hills Wildlife Division,  
Shillong.

I hereby submit my tender as follows :-

1. Name in full (in Block Letter) :
2. Address of the Tenderer :
3. Village/Town :  
Telegraph Office, :  
Post Office :  
District Phone No. :  
(Both Office and Residence)
4. Name of Father or the Husband :
5. Previous experience if any
6. Name and description of the feed items for which tender is offered/quoted.

7. The minimum price offered by the tenderer for the above feed items (rate to quote item wise per unit)

Signature of the tenders

Date \_\_\_\_\_

#### DECLARATION

I agree that I will not withdraw the tender offered by me as detailed below during a period of three months or time that will be required for the intimation of the acceptance of the tender whichever is earlier. Should my tender be accepted, and if I withdraw the tender during this period, then I am liable to pay the whole of the tender of such amount on account of deficiency as in the opinion of the Chief Wildlife Warden, Meghalaya, Shillong may consider necessary to make good the whole of the loss and damage that may be suffered by the Government and in consequence thereof I shall pay the amount when demanded the same and if I fail to pay, it will be recovered from me as an arrear of Land Revenue.

Signature of the Tenderer

Tender of Rs.

Offered for enclosed.

- (a) Treasury Challan/Bank Draft No. \_\_\_\_\_ dated as evidence of Earnest Money deposit.
- (b) Income Tax, Sale Tax, Clearance Certificate, dated \_\_\_\_\_ and trading License Certificate.
- (c) Documents in evidence of the financial soundness of the tender (in case of new tenderer)
- (d) In case of the Co-operative Society, Firm of Joint Stock Company
  - i. Original of certificate copy of Registration Certificate from the Registrar in Meghalaya.
  - ii. The certified copy of the resolution authorizing the person who signs the tender
  - iii. The Statement regarding authorised, subscribed and paid up capital.

In case of tenderer belonging to Schedule Caste, Schedule Tribe or Other Backward Classes copy of the original or certified in support of his claim to belong to such community obtained from the Competent Authority should be enclosed.

#### LIST OF THE FOOD STUFF TO BE SUPPLIED

The following list of rations for the Animals and Birds of the Animal Land, Lady Hydari Park, Shillong for the Financial Year 2006-2007 shall have to be supplied as per our indent.

**NOTE :** Accepted rate valid upto 1(one) year with effect from the date of the final order.

**Divisional Forest Officer,  
Khasi Hills Wildlife Division,  
Shillong.**



**SCHEDULE : A****ESTIMATED FEED ITEM FOR ANIMAL LAND (MINI ZOO) AT LADY HYDARI PARK, SHILLONG DURING 2005-2006 (PERISHABLE) WITH EFFECT FROM 1st April, 2006 TO 31st March, 2007**

Sl. No.	Items	Per day	For 313 days of the year
1.	Fresh Fish 10-20cm	7.500 kgs	2,347.5 Kgs.
2.	Fresh fish. 5-10cm	3.400 Kgs	1,064.2 Kgs.
3.	Green Vegetables	7.175 Kgs	2,245.775 Kgs.
4.	Carrot	3.000 Kgs	939 Kgs.
5.	Sweet Potato	2.800 Kgs	876.4 Kgs.
6.	Green Fodder	110.000 Kgs	34.430 Kgs.
7.	Bread	6.210 Kgs	1,943.73 Kgs
8.	Banana 15-22 cm	.171 Nos.	53,523 Nos .
9.	Tomato	0.715 Kgs	223,795 Kgs.
10.	Papaya (Ripe)	3.800 Kgs	1,189.4 Kgs
11.	Green Alma	2.460 Kgs	769.98 Kgs.
12.	Green Chilly	0.075 Gram	23.475 Kgs.
13.	Beef Cut-Meat	8.250 Kgs	2,582.25 Kgs
14.	Minced Beef	0.710 Gram	222.23 Kgs
15.	Dressed Chicken	4.000 Kgs	1,252 Kgs
16.	Milk	6.130 Ltrs	1918.69 Ltrs

**SCHEDULE : B****ESTIMATED QUANTITY OF NON-PERISHABLE ITEMS FOR THE SUPPLY YEAR 2006 - 2007**

<b>Sl. No.</b>	<b>Items</b>	<b>Per day</b>	<b>For 313 days of the year</b>
1.	Paddy	8.140 kgs	2,547.82 Kgs.
2.	Rice (Lahi)	3.590 Kgs	1,123.67 Kgs
3.	Onion	1.250 Kgs	391.25Kgs.
4.	Soaked gram	17.120 Kgs	5,358.56 Kgs.
5.	Groundnut	2.500 Kgs	782.5 Kgs.
6.	Wheat bran	37.120 Kgs	11.646.73Kgs.
7.	Satua (Powdered gram)	22.380 Kgs.	7.004.94 Kgs
8.	Oil Cake	4.700 Kgs.	1,471.1 Kgs..
9.	Eggs	4 Nos.	1,252 Nos
10.	Bhuna gram	2.500 Kgs	7,82.5 Kgs.
11.	Garlic	0.210 Gram	65.73 Kgs.
12.	Gur	0.600 Gram	187.8 Kgs.
13.	K. Oil	1.500 Kgs	469.5 Kgs.

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**RECOMMENDED FISH**

- |    |                      |    |                          |
|----|----------------------|----|--------------------------|
| 1. | Fresh Fish 5- 10 cm  | 1. | Puthis                   |
|    |                      | 2. | Gutum                    |
|    |                      | 3. | Chalnai                  |
| 2. | Fresh Fish 10- 20 cm | 1. | Rohu                     |
|    |                      | 2. | Silver Carp              |
|    |                      | 3. | Common Carp              |
|    |                      | 4. | Chanai/Khaski            |
|    |                      | 5. | Katla                    |
|    |                      | 6. | Mirga                    |
|    |                      | 7. | Mahasheer                |
|    |                      | 8. | Pothis                   |
| 3. | Banana (15 -20 Cm)   | 1. | Athis Koi (Kait Shyieng) |
|    |                      | 2. | Kait Kaji                |

Divisional Forest Officer,  
Khasi Hills Wildlife Division,  
Shillong.